

# **Bylaws of the Washington Area Theater Community Honors**

## **(WATCH)**

**Updated as of 2/2/2020**

### **I. Overview**

- A. Name of organization – the name of the corporation shall be the Washington Area Theater Community Honors (WATCH), hereinafter referred to as “WATCH”.
- B. Mission statement – WATCH is an organization founded for the adjudication and presentation of annual awards recognizing artistic and technical excellence in community theater throughout the metropolitan Washington, D.C. area, and that these honors will: Foster and encourage the growth of community theater; Promote and enhance the image of community theater; and Educate and inform the general public about theatrical opportunities provided by the member theaters.
- C. Corporate structure – WATCH shall be governed by a board of directors composed of a representative from each member theater. Day to day operations shall be handled by the officers and coordinators as approved by the board of directors.
- D. Finances – WATCH shall operate under a fiscal year from January 1 to December 31. All bank accounts shall be under the name Washington Area Theater Community Honors (WATCH). Signature power shall rest with the treasurer and chair of the board of directors.
- E. Non-profit status – WATCH shall operate as a not-for-profit entity.

### **II. Membership**

- A. Initial Admission to WATCH – any theater that meets the WATCH initial admission eligibility criteria may petition for membership.
- B. Initial Admission Eligibility Criteria – Petitioning member theater must meet criteria.
  - a. Produce an announced season of at least three full length main stage productions each year
  - b. Be volunteer in nature and mission
  - c. Perform within the established WATCH boundaries of the greater metropolitan Washington area (District of Columbia, Maryland counties of Prince Georges and Montgomery; Virginia counties of Fairfax and Arlington and all encompassed cities)
  - d. Have been active (as described above) for two complete and consecutive seasons prior to petition.
- C. WATCH Member Companies must maintain eligibility in good standing as defined by criteria.
- D. Member Company Status – there shall be classes of members as defined by Policy
- E. Dues – each member theater must pay dues as defined by Policy.
- F. Member Grievances are addressed as defined by Policy
- G. Member theaters may withdraw as defined by Policy
- H. Revocation of Membership is defined by Policy

### **III. Administrative Structure**

- A. Board of Directors shall manage the affairs of the corporation and oversee the awards process, as defined by Policy.
- B. The Board of Directors shall approve a committee of Coordinators to handle the administrative operation of the awards process, as defined by Policy.

#### **IV. The Awards Process**

Awards for outstanding achievement in the theater arts shall be presented as defined by Policy.

#### **V. Bylaw and Policy amendments**

Bylaws may be amended by a 2/3 vote of the full board (not quorum) at the next full board or special meeting. Policy may be amended as defined by Policy.

#### **VI. Dissolution, Merger or Consolidation**

At any special meeting of the board of directors where the purpose has been stated in the notice of meeting (sent 30 days in advance), the corporation may elect to dissolve, merge or consolidate with another organization by a 2/3 vote of the full board of directors. In this event, the board of directors shall liquidate its assets and distribute them in accordance with the law and the articles of incorporation.